

# Equality Impact Assessment

**Service Area:** Planning, Housing and Health

**Head of Service:** Jeremy Mann

**Lead Officer:** Katy Nicholls

**Date of Assessment:** 07/04/2022

**Person responsible for completing the assessment:** Katy Nicholls and Tanisha Rowswell

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**Name of policy/function/project/service area to be assessed:** Amenity Standards, Minimum Room Sizing and Management Standards Document

**Brief description of proposal to be assessed:** Amendments are proposed to the Council's Amenity Standards, Minimum Room Sizing and Management Standards document. The current Amenity Standards do not include any position surrounding the sharing of bedrooms in licensed Houses in Multiple Occupation (HMOs), so an amendment has been made to the document to include reference to this. Moreover, three main areas of the document required changes. These areas have been amended in line with The Licensing and Management of Houses in Multiple Occupation (Additional Provisions) (England) Regulations 2007 or following general feedback received from applicants. Various other smaller changes have also been made to the document which are outlined as tracked changes.

**Proposed implementation date of project/proposal:** Estimated July/August 2022.

**Brief description of the anticipated outcomes of the proposal:**

Provision	Current Arrangement	Proposed Arrangement	Comment
Revised 2022 Amenity Standards	2021 Amenity Standards	Revised Amenity Standards, Minimum Room Sizing and Management Standards Document	The document sets out the amenity standards, minimum room sizes and management standards for landlords, licence holders and managers operating licensable HMOs in North Devon. Changes have been made to the existing document following feedback and queries received from Licence holders.

**Impact:**

**Summarise any positive impacts or benefits, any negative impacts (i.e. potential for discrimination, disadvantage or disproportionate treatment) and any neutral impacts and the evidence you have taken into account to reach this conclusion. Be aware that there may be positive, negative and neutral impacts within each characteristic.** (NOTE: please refer to the Equality Strategy for the characteristics) Where an impact is unknown, state so, and identify what steps will be taken to address any gaps in data:

**Age = Positive**

The elderly and young are positively impacted due to the nature of the client group referenced in the HHSRS operating guidance.

**Disability = Positive**

The space standards in the document are based on national standards and provide space for wheelchair users to move around safely.

**Gender reassignment = Neutral**

Standards are a requirement and remain the same for everyone, so the action will have no effect on the equality group.

**Marriage or civil partnership = Neutral**

Standards are a requirement and remain the same for everyone, so the action will have no effect on the equality group

**Pregnancy and maternity = Neutral**

Standards are a requirement and remain the same for everyone, so the action will have no effect on the equality group.

**Race = Neutral**

Standards are a requirement and remain the same for everyone, so the action will have no effect on the equality group.

**Religion = Neutral**

Standards are a requirement and remain the same for everyone, so the action will have no effect on the equality group.

**Sex = Neutral**

Standards are a requirement and remain the same for everyone, so the action will have no effect on the equality group.

**Sexual Orientation = Neutral**

Standards are a requirement and remain the same for everyone, so the action will have no effect on the equality group.

**Consideration of Alternatives:**

**Describe what alternatives have been considered and/or what actions will be taken to remove or minimise any potential negative effect identified above (attach evidence or provide link to appropriate data, reports, etc):**

There are no negative impacts identified.

**Consultation:**

**Brief description of any consultation with stakeholders and summarise how it has influenced the proposal. Please attach evidence or provide link to appropriate data or reports:**

A six week consultation period is proposed in the report.

**Funding Considerations:**

Any financial costs which are incurred through the implementation of the Amenity Standards will be met by individual licence holders.

**Date approved by Head of Service:** 07/04/2022

**Reporting and Publication:**

Equality Impact Assessments will be published on North Devon Council's website.

The completion of an Equality Impact Assessment is an ongoing process. Impacts will be continually reviewed during projects and the decision making process and the Assessment will be updated accordingly and published.

A further assessment will also be undertaken between 6 to 12 months following the implementation of the policy, project, decision or service change has been implemented.

Please also confirm the date on which you will be re-considering the project/report and submitting a further EIA if applicable.

April 2023

**Monitoring Arrangements:**

Briefly describe the monitoring arrangements/systems that will be put in place to monitor the effects of this proposal.

Following the implementation of the changes proposed in the document, a monitoring exercise will be carried out by April 2023.

**Date approved by Head of Service:** 07/04/2022

**Corporate and Community Services Use Only:** Date of publication to NDC Website: 12/04/2022