



The Licensing Team
Environmental Health & Housing
North Devon Council
PO BOX 379, Barnstaple, Devon,
EX32 2GR

Contact Details:
Tel: 01271 388870

Email: licensing@northdevon.gov.uk
Web: www.northdevon.gov.uk/licensing

NOTIFICATION OF CHANGE OF NAME OF PREMISES

Form Ref: LA03/PL 23

Privacy Notice – privacy & data protection

North Devon Council, the Data Controller, collects personal information when you contact us for the licensing services we provide. We will use this information to provide these services, such as the granting of a licence, permit, registration or receipt of a notice.

We may need to share your information with other departments in North Devon Council or external/ third parties, where this is necessary to perform our public functions & services as provided by law.

For more information as a Data Subject regarding privacy & data protection, including how we manage your personal information, data retention and your rights, please see our Privacy Notice on the website: www.northdevon.gov.uk/privacy

If you require this document in an alternative format, please contact us.

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand, please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary. You should keep a copy of the completed form for your records.

NOTIFICATION OF CHANGE OF NAME OF PREMISES

Part 1 – Premises details	
Premises Licence/Club premises certificate No:	
Postal address of premises or, if none, ordnance survey map reference or description	
Post Town	Postcode
Telephone number at premises (if any)	

Part 2 – Applicant Details	
Name	
Address	
Post Town	Postcode
Telephone number	
Mobile number	
E-mail address (optional)	

Part 3 – New name
 [insert new premises name]

Part 4 – Checklist	Please tick <input type="checkbox"/> yes
<ul style="list-style-type: none">I enclose originals of both parts of the Premises Licence/Club Premises Certificate, appropriate part or a statement giving the reasons why these have not been enclosed	<input type="checkbox"/>
If you have not enclosed the premises licence/Club Premises Certificate referred to above please give the reasons why not:	

Part 5 – Signature
Signature of applicant or applicant's solicitor or other duly authorised agent. If signing on behalf of the applicant please state in what capacity.
Signature:
Date
Capacity