

North Devon Council

Request to change an existing address

The allocation of street names and house numbers/names is	the responsibility of the Local Authority. The Poyal Mail will
not accept information other than from the Local Authority as	
Name and correspondence address	Contact telephone number/s
•	
	Email address
Application type	
Change of property name []	
Addition of alias name []	
Property address	Proposed new name
Address of correspondence []	
Address as correspondence []	
Please note: If your property has a number we are unable to	remove it. A name is added as an alias.
	1
Property type	Number of properties affected
	Number of properties affected
1. Terraced house []	Number of properties affected
1. Terraced house [] 2. Semi-detached house []	Number of properties affected
1. Terraced house []	Number of properties affected
1. Terraced house [] 2. Semi-detached house [] 3. Semi-detached bungalow []	Number of properties affected
1. Terraced house [] 2. Semi-detached house [] 3. Semi-detached bungalow [] 4. Bungalow [] 5. Detached house [] 6. Flat/Apartment []	Number of properties affected
1. Terraced house [] 2. Semi-detached house [] 3. Semi-detached bungalow [] 4. Bungalow [] 5. Detached house [] 6. Flat/Apartment [] 6a. Floor level:	Number of properties affected
1. Terraced house [] 2. Semi-detached house [] 3. Semi-detached bungalow [] 4. Bungalow [] 5. Detached house [] 6. Flat/Apartment [] 6a. Floor level: 7. Static caravan []	Number of properties affected
1. Terraced house [] 2. Semi-detached house [] 3. Semi-detached bungalow [] 4. Bungalow [] 5. Detached house [] 6. Flat/Apartment [] 6a. Floor level: 7. Static caravan [] 8. Non residential []	Number of properties affected
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How to submit your application and make payment

If you need any additional help or further guidance, please contact the Street Naming and Numbering Officer on 01271 388227 or email lipg@northdevon.gov.uk

Fee

The cost is £42 per property

Things to include with your application form

- The correct fee
- A clear site plan indicating the position of the property in context to the surrounding area
- Proof of ownership

Post your application

You can send your application with a cheque made payable to "North Devon District Council" for the correct fee to:

LLPG Custodian North Devon Council PO BOX 379 BARNSTAPLE EX32 2GR

Please ensure you write your name and address on the back of the cheque.

Hand your application in to one of our offices

You can hand deliver your application to any of our offices:

Tod dan nand deliver your application to any or our offices

Mon-Fri 9am-5pm

Lynton House, Barnstaple

The Amory Centre, South Molton Mon-Tue-Thu 9am-5pm (closed

between1pm-2pm)

The Ilfracombe Centre, Ilfracombe

Mon-Fri 9am-5pm

Our cashiers can accept cheque, debit cards, credit cards and also by cash at Lynton House

Submit your application and pay fee online

You can fill, submit and pay for your application on our website:

http://www.northdevon.gov.uk/planning-and-building-control/street-naming-and-numbering/

Data Protection Act 1998 - North Devon Council is the Data Controller



This information is being collected for the purpose of processing and assessing change of address details. When you complete this form, you are providing your consent for the Council to hold and use your personal information for this purpose. The information you provide will be disclosed to Royal Mail, other local government departments and other agencies.