

## Quick pre-tow checklist (standalone)

Use this single-page checklist before any tow within harbour limits. Tick each item when complete.

<b>Date</b>		<b>Time</b>	
<b>Tow master / person in charge</b>			
<b>Towing vessel</b>		<b>Vessel to be towed</b>	
<b>Primary comms</b> (e.g., VHF Ch / phone)		<b>Back-up comms</b>	

- Harbour Master permission obtained
- Strong towing points confirmed on both vessels
- Weather, tide and traffic checked; go/no-go agreed
- Correct lines rigged; chafe protection fitted; spare line available (if possible)
- Tow method agreed (alongside unless agreed otherwise); fenders rigged
- Everyone briefed: route, speed, stopping points, emergency actions
- PPE on (buoyancy aids/lifejackets as required); decks clear; knife available
- Pollution risk checked; spill response arrangements in place (if needed)

<b>Completed by</b>	
<b>Signature</b>	
<b>Date / time</b>	

**Reminder:** Keep all persons clear of loaded lines (snap-back hazard). If in doubt, stop and contact the Harbour Master.