

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We St Austell Brewery Co Limited

.....
(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number 273

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Crown Hotel Market Street Lynton			
Post town	Devon	Postcode	EX35 6AG

Telephone number at premises (if any)	n/a
Non-domestic rateable value of premises	£17,300

Brief description of premises (Please see Guidance Note 2) Public House

Part 2 – Applicant details

Daytime contact telephone number	
E-mail address (optional)	

Current postal address if different from premises address	63 Trevarthian Road St. Austell		
Post town	Cornwall	Postcode	PL25 4BY

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible? ☒ Yes ☐ No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY
<input type="text"/>	<input type="text"/>	<input type="text"/>

Do you want the proposed variation to have effect in relation to the introduction of the late night levy?
(Please see guidance note 1) ☐ Yes ☒ No

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

This is an application to extend the licensable area shown on the submitted plan, drawing number 19.25.03A. This is to include two external bars.

To add conditions –

1. Staff Training

A documented staff training programme shall be provided to all members of staff involved in the retail sale of alcohol at the premises in respect of the following:-

- age verification policy;
- permitted licensable activities;
- the licensing objectives;
- operation of the cctv system, including producing copies of footage / evidence on the request of police or another responsible authority (can be designated staff only). with such records being kept for a minimum of one year.

2. Incident & Refusals book

An incident log and refusals register will be kept at the premises and made available on request to an authorised officer or the police which will record the following:

- all crimes reported to the venue
- any complaints / incidents regarding crime and disorder or anti-social behavior
- staff refusals of alcohol for any reason
- with such records being kept for a minimum of one year.

3. Challenge 25 policy

The premises shall operate the Challenge 25 policy for the sale of alcohol. The only acceptable proof of age identification shall be a current passport, Photo card Driving Licence or identification carrying the PASS logo. Any additional forms of ID approved by the Home Office for the purposes of age verification for sales of alcohol will also be permitted, including digital ID

4. CCTV

- A digital colour CCTV system will be installed at the venue.
- It will be maintained, working and recording at all times the premises are open for licensable activity.
- The recordings should be of capable of providing clear images to be produced in Court or other such hearing.
- Copies of the recordings will be kept available for any Responsible Authority for **28 days**. Subject to Data Protection requirements.
- Copies of the recordings shall be made available to any Responsible Authority **within 48 hrs** upon request. Subject to Data Protection requirements.
- Copies of the recordings will display the correct time and date of the recording.

5. External Bar

- The external bar servery will operate for the sale and supply of alcohol until 23:00 on any day.
- When the sale of alcohol takes place within external area, regular checks of the garden will include the removal of empty glasses and bottles.
- Whenever the sale of alcohol takes place within external area a sufficient number of staff members, which will be determined on a risk assessed basis, will

operate, monitor and supervise the area for customer behavior and to monitor noise levels.

- The external bars will be supervised at all times when in use.
- All alcohol will be removed from the bar when not in use.

To remove the following conditions –

The times permitted to sell alcohol do not prohibit or restrict the sale of alcohol to a trader for the purposes of their trade or to a club with a Club Premises Certificate for the purposes of the club.

The times permitted to sell alcohol do not prohibit or restrict the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces.

No customers shall be permitted to take open containers of alcohol or soft drinks from the premises.

Means of escape shall be maintained unobstructed, available and clearly identifiable. All fire doors shall be maintained effectively self- closing and shall not be held open other than by approved devices. All fire exits and means of escape shall be signed in accordance with BS5499.

There shall be an annual inspection of all portable fire fighting equipment, emergency lighting, electrical installations and gas appliances. A copy of which shall be kept at the premises and shall be made available for inspection by an authorised officer.

Acoustic music may be played in the bar, dining room, lounge and restaurant areas.

Proof of age shall be required from anyone seeking to purchase alcohol who appears to be under the age of 18 years.

The sale by retail of alcohol shall be confined to the area (s) as outlined in **RED** on the attached plan (s).

Regulated entertainment shall be confined to the area (s) as outlined in **BLUE** on the attached plan (s).

Late night refreshment shall be confined to the area (s) as outlined in **GREEN** on the attached plan (s).

All other conditions, hours and activities currently permitted by the licence are to remain unchanged.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

n/a

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment (Please see guidance note 3)

Please tick all that apply

- a) plays (if ticking yes, fill in box A) ☐
- b) films (if ticking yes, fill in box B) ☐
- c) indoor sporting events (if ticking yes, fill in box C) ☐
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) ☐
- e) live music (if ticking yes, fill in box E) ☐
- f) recorded music (if ticking yes, fill in box F) ☐
- g) performances of dance (if ticking yes, fill in box G) ☐
- h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H) ☐

Provision of late night refreshment (if ticking yes, fill in box I) ☐

Supply of alcohol (if ticking yes, fill in box J) ☐

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 8)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)		
Mon					
Tue					
			<u>State any seasonal variations for performing plays</u> (please read guidance note 6)		
Wed					
Thur					
			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Fri					
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 8)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)		
Mon					
Tue					
			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 6)		
Wed					
Thur					
			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 8)			<u>Please give further details</u> (please read guidance note 5)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 6)
Wed			
Thur			
Fri			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 7)
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 8)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 6)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 8)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)		
Mon					
Tue			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 6)		
Wed			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Thur					
Fri					
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 8)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue					
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 6)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 8)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)		
Mon					
Tue					
			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 6)		
Wed					
Thur					
			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Fri					
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 5)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 6)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 8)			<u>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)		
Mon					
Tue					
			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 6)		
Wed					
Thur					
			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 7)		
Fri					
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption – please tick (please read guidance note 9)		On the premises	<input type="checkbox"/>
					Off the premises	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 6)			
Mon						
Tue						
Wed						
Thur						
Fri			Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 7)			
Sat						
Sun						

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10).

L

Hours premises are open to the public Standard days and timings (please read guidance note 8)			<u>State any seasonal variations</u> (please read guidance note 6)
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			
Fri			<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 7)
Sat			
Sun			

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

The times permitted to sell alcohol do not prohibit or restrict the sale of alcohol to a trader for the purposes of their trade or to a club with a Club Premises Certificate for the purposes of the club.

The times permitted to sell alcohol do not prohibit or restrict the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces.

No customers shall be permitted to take open containers of alcohol or soft drinks from the premises.

Means of escape shall be maintained unobstructed, available and clearly identifiable. All fire doors shall be maintained effectively self-closing and shall not be held open other than by approved devices. All fire exits and means of escape shall be signed in accordance with BS5499.

There shall be an annual inspection of all portable fire fighting equipment, emergency lighting, electrical installations and gas appliances. A copy of which shall be kept at the premises and shall be made available for inspection by an authorised officer.

Acoustic music may be played in the bar, dining room, lounge and restaurant areas.

Proof of age shall be required from anyone seeking to purchase alcohol who appears to be under the age of 18 years.

The sale by retail of alcohol shall be confined to the area (s) as outlined in **RED** on the attached plan (s).

Regulated entertainment shall be confined to the area (s) as outlined in **BLUE** on the attached plan (s).

Late night refreshment shall be confined to the area (s) as outlined in **GREEN** on the attached plan (s).

Please tick as appropriate

- I have enclosed the premises licence ☒
- I have enclosed the relevant part of the premises licence ☐

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

M Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)

- The external bar servery will operate for the sale and supply of alcohol until 23:00 on any day.
- When the sale of alcohol takes place within external area, regular checks of the garden will include the removal of empty glasses and bottles.
- Whenever the sale of alcohol takes place within external area a sufficient number of staff members, which will be determined on a risk assessed basis, will operate, monitor and supervise the area for customer behavior and to monitor noise levels.
- The external bars will be supervised at all times when in use.
- All alcohol will be removed from the bar when not in use.

A documented staff training programme shall be provided to all members of staff involved in the retail sale of alcohol at the premises in respect of the following:-

- age verification policy;
- permitted licensable activities;
- the licensing objectives;
- operation of the cctv system, including producing copies of footage / evidence on the request of police or another responsible authority (can be designated staff only). with such records being kept for a minimum of one year.

b) The prevention of crime and disorder

- A digital colour CCTV system will be installed at the venue.
- It will be maintained, working and recording at all times the premises are open for licensable activity.
- The recordings should be of capable of providing clear images to be produced in Court or other such hearing.
- Copies of the recordings will be kept available for any Responsible Authority for **28 days**. Subject to Data Protection requirements.
- Copies of the recordings shall be made available to any Responsible Authority **within 48 hrs** upon request. Subject to Data Protection requirements.
- Copies of the recordings will display the correct time and date of the recording.

An incident log and refusals register will be kept at the premises and made available on request to an authorised officer or the police which will record the following:

- all crimes reported to the venue
- any complaints / incidents regarding crime and disorder or anti-social behavior

- staff refusals of alcohol for any reason
- with such records being kept for a minimum of one year.

c) Public safety

d) The prevention of public nuisance

e) The protection of children from harm

The premises shall operate the Challenge 25 policy for the sale of alcohol. The only acceptable proof of age identification shall be a current passport, Photo card Driving Licence or identification carrying the PASS logo. Any additional forms of ID approved by the Home Office for the purposes of age verification for sales of alcohol will also be permitted, including digital ID

Checklist:


Please tick to indicate agreement

- I have made or enclosed payment of the fee; or ☒
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy. ☐
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☒
- I understand that I must now advertise my application. ☒
- I have enclosed the premises licence or relevant part of it or explanation. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	24 September 2025
Capacity	Solicitor to Applicant

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 15)

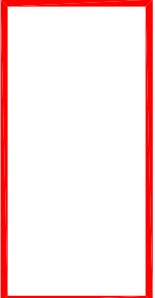
Kate Bull
TLT Solicitors
One Redcliff Street

Post town	Bristol	Post code	BS1 6TP
------------------	---------	------------------	---------

Telephone number (if any)	+44 (0)333 006 0983
----------------------------------	---------------------

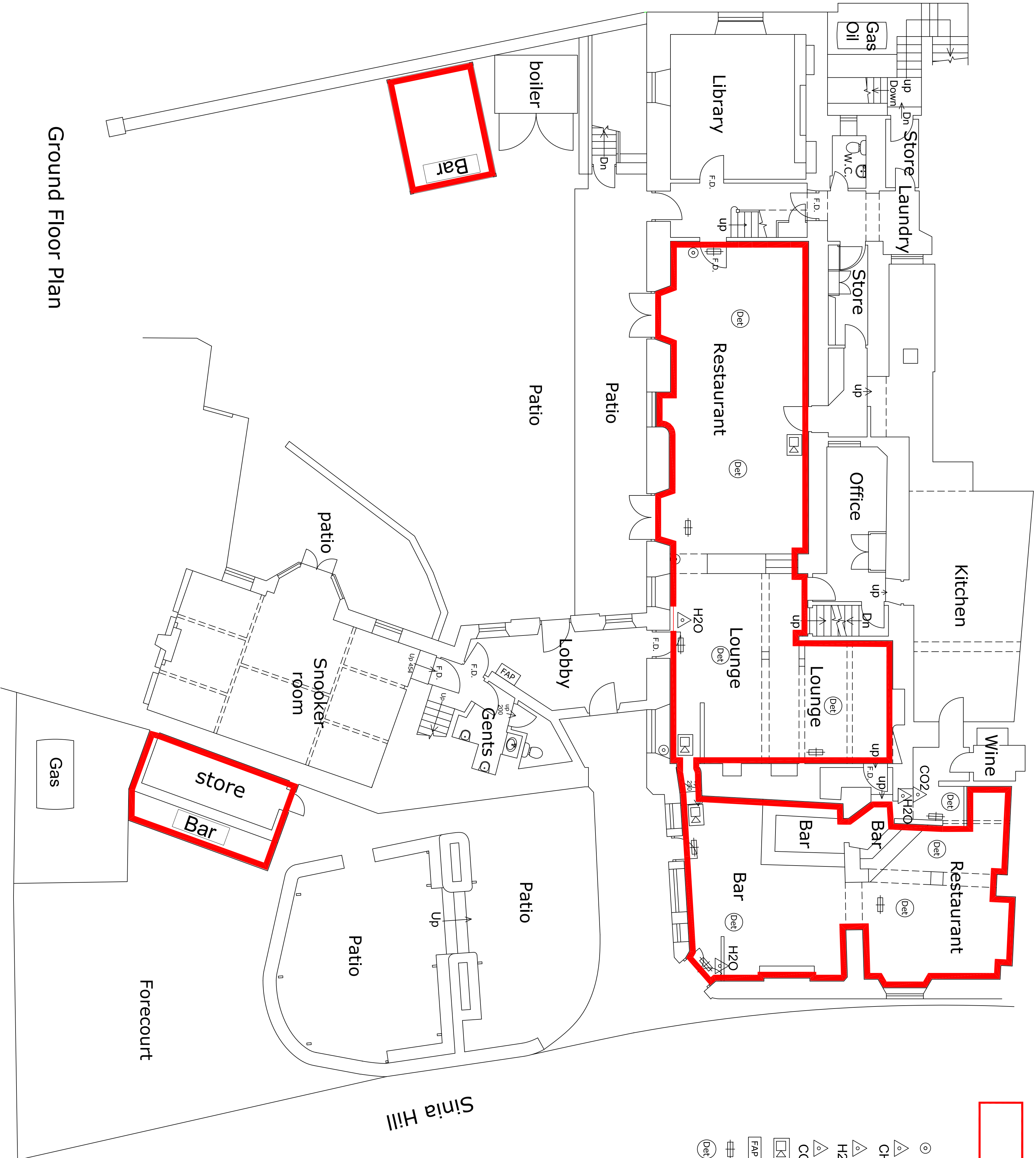
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)

Kate.Bull@TLT.com



Indicates extent of alcohol licensable activity.

- Fire alarm 'Break glass' call point
- Chemical fire extinguisher
- Water fire extinguisher
- Carbon dioxide fire extinguisher
- Fire alarm sounder
- Fire alarm panel
- Emergency light
- Smoke detector



Ground Floor Plan

A	Amended following solicitor meeting.	29.08.25
REV. NO.	AMENDMENT	DATE

Whickham Architecture Ltd.
ROCK HOUSE, 5A LOWER MEADOW RISE,
DAWLISH, EX7 9BX. Tel. 07877 150830
E. MAIL: mitchae@wal.email

PROJECT: **The Crown Hotel,**
Market Street, Lynton,
Devon EX35 6AG.

TITLE: **Licensing plan.**

CLIENT: **St Austell Brewery**

Date: August 2025	Rev. No.
Scale: 1:75 @ A1	Drawing No. 19.25.03A