

North Devon Application for a premises licence Licensing Act 2003

For help contact licensing@northdevon.gov.uk

Telephone: 01271 388415

* required information

You can save the form at an	y time and resume it later. You do not need to	be logged in when you resume.
System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
Your reference		You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
Are you an agent acting on I	behalf of the applicant?	Put "no" if you are applying on your own behalf or on behalf of a business you own or
○ Yes •	No	work for.
Applicant Details		
* First name	Angela	
* Family name	Bradshaw	
* E-mail		
Main telephone number		Include country code.
Other telephone number		
☐ Indicate here if you w	ould prefer not to be contacted by telephone	
Are you:		
Applying as a busines	s or organisation, including as a sole trader	A sole trader is a business owned by one person without any special legal structure.
Applying as an individual	dual	Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.
Applicant Business		
Is your business registered in the UK with Companies House?	n C Yes C No	Note: completing the Applicant Business section is optional in this form.
Is your business registered outside the UK?	○ Yes ○ No	
Business name	Rose Ash Village Hall	If your business is registered, use its registered name.
VAT number -	none	Put "none" if you are not registered for VAT.
Legal status	Charity or Association	

Continued from previous page		
Your position in the business	Treasurer	
Home country	United Kingdom	The country where the headquarters of your business is located.
Business Address		If you have one, this should be your official
Building number or name	Rose Ash Village Hall	address - that is an address required of you by law for receiving communications.
Street		
District	Rose Ash	
City or town	South Molton	
County or administrative area	Devon	
Postcode	EX36 4RB	
Country	United Kingdom	
Section 2 of 21		
PREMISES DETAILS		
	ply for a premises licence under section 17 of the premises) and I/we are making this application the Licensing Act 2003.	
Premises Address		
Are you able to provide a posta	al address, OS map reference or description of t	he premises?
AddressOS ma	p reference O Description	
Postal Address Of Premises		
Building number or name	Rose Ash Village Hall	
Street		
District	Rose Ash	
City or town	South Molton	
County or administrative area	Devon	
Postcode	EX36 4RB	
Country	United Kingdom	
Further Details		
Telephone number		
Non-domestic rateable value of premises (£)	2,700	

Secti	on 3 of 21			
APPL	ICATION DETAILS			
In wh	at capacity are you applyi	ng for the premises licence?		
	An individual or individua	als		
	A limited company / limit	ted liability partnership		
	A partnership (other than	ı limited liability)		
	An unincorporated assoc	iation		
	Other (for example a state	utory corporation)		
	A recognised club			
\boxtimes	A charity			
	The proprietor of an educ	cational establishment		
	A health service body			
		ed under part 2 of the Care Standards Act n independent hospital in Wales		
	A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England			
	The chief officer of police	e of a police force in England and Wales		
Secti	on 4 of 21			
NON	INDIVIDUAL APPLICANT	TS Control of the con		
		nddress of applicant in full. Where appropriate give any registered number. In the case of a ure (other than a body corporate), give the name and address of each party concerned.		
Non Individual Applicant's Name				
Nam	me Rose Ash Village Hall Committee			
Deta	ils			
_	stered number (where cable)	300949		
Description of applicant (for example partnership, company, unincorporated association etc)				
Regis	tered Charity			

Continued from previous page				
Address				
Building number or name	Rose Ash Village Hall			
Street				
District	Rose Ash			
City or town	South Molton			
County or administrative area	Devon			
Postcode	EX36 4RB			
Country	United Kingdom			
Contact Details				
E-mail				
Telephone number				
Other telephone number				
* Date of birth	dd mm yyyy			
* Nationality		Documents that demonstrate entitlement to work in the UK		
	Add another applicant			
Section 5 of 21				
OPERATING SCHEDULE				
When do you want the premises licence to start?	dd mm yyyy As soon as poss	sible		
If you wish the licence to be valid only for a limited period, when do you want it to end	dd mm yyyy			
Provide a general description of the premises				
For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.				
Village Hall, set near village gre	en, one room with a separate kitchen and toilet	ts		

Continued from previous page. If 0,000 or more people are expected to attend the premises at any one time, state the number expected to attend described by the exemptions at any one time, state the number expected to attend described by the exemptions and the previous plays? Of Yes				
expected to attend the premises at any one time, state the number expected to attend Section 6 of 21 PROVISION OF PLAYS See guidance on regulated entertainment Will you be providing plays? O' Yes C No Not required as covered by the exemptions under the Licensing Act as a Community premises MONDAY Start	Continued from previous page			
premises at any one time, state the number expected to attend Section 6 of 21 PROVISION OF PLAYS See guidance on regulated entertainment Will you be providing plays? O' Yes				
Section 6 21 PROVISION OF PLAYS See guidance on regulated entertainment Will you be providing plays? O' Yes Stant	premises at any one time,			
See guidance on regulated entertainment Will you be providing plays? O' Yes Standard Days And Timings MONDAY Start		,		
See guidance on regulated entertainment Will you be providing plays? O' Yes Standard Days And Timings MONDAY Start				
Will you be providing plays? O' Yes C No Not required as covered by the exemptions under the Licensing Act as a community premises MONDAY Start	PROVISION OF PLAYS			
Standard Days And Timings MONDAY Start	See guidance on regulated er	ntertainment		
Standard Days And Timings MONDAY Start	Will you be providing plays?			
Standard Days And Timings MONDAY Start	O' Yes	C No Not required	d as covered by the exe	mptions under the Licensing Act as a
MONDAY Start	Standard Days And Timings	community r		
Start	-			
Start End of the week when you intend the premises to be used for the activity. TUESDAY Start End NOT APPLICABLE WEDNESDAY Start End			Fod	1
Start				
Start	Start		End	to be used for the activity.
Start	TUESDAY			
Start	Start	(End	
Start	Start	NOT AF	DIICARIE	
Start	WEDNESDAY	- ITOT AI	ILICABLE	
Start			End]
THURSDAY Start End FRIDAY FRIDAY Start End]
Start	Start		End [
Start	THURSDAY			
FRIDAY Start End Start End SATURDAY Start End Start En	Start		End	
Start End Start	Start		End	
Start End Start	FRIDAY	-		
Start End			End]
Start End Start]
Start End Start End Start End SUNDAY Start End Start End Where taking place in a building or other structure tick as appropriate. Indoors may	Start		Ena [
Start End SUNDAY Start End Will the performance of a play take place indoors or outdoors or both? Will the performance of a play take place indoors or outdoors or both? Where taking place in a building or other structure tick as appropriate. Indoors may	SATURDAY		9	_
Start End Start End Will the performance of a play take place indoors or outdoors or both? Where taking place in a building or other structure tick as appropriate. Indoors may	Start		End	
Start End Will the performance of a play take place indoors or outdoors or both? Where taking place in a building or other structure tick as appropriate. Indoors may	Start		End	
Start End Will the performance of a play take place indoors or outdoors or both? Where taking place in a building or other structure tick as appropriate. Indoors may	SUNDAY			
Start End Will the performance of a play take place indoors or outdoors or both? Where taking place in a building or other structure tick as appropriate. Indoors may			End]
Will the performance of a play take place indoors or outdoors or both? Where taking place in a building or other structure tick as appropriate. Indoors may]
structure tick as appropriate. Indoors may)
		1100		
	Indoors	C Outdoors	C Both	

Continued from previous	page	
State type of activity to exclusively) whether or		eady stated, and give relevant further details, for example (but not fied or unamplified.
	2 222 22	
State any seasonal varia	ations for performing pla	nys
For example (but not ex	clusively) where the ac	TAPPLICABLE the summer months.
	NO	TAPPLICABLE
the column on the left,	list below	be used for the performance of a play at different times from those listed in ish the activity to go on longer on a particular day e.g. Christmas Eve.
<u>'</u>		, , , , , ,
Section 7 of 21		
PROVISION OF FILMS		
See guidance on regula	ted entertainment	
Will you be providing fil	lms?	
• Yes	() No	
Standard Days And Ti	mings	
MONDAY		Oissa tiissis yaa in O.4 baasa alaala
	Start 08:00	Give timings in 24 hour clock. End 23:00 (e.g., 16:00) and only give details for the day
	Start	of the week when you intend the premises to be used for the activity.
TUESDAY		to be ascured the activity.
TOLODAT	Start 08:00	End 23:00
	Start	End
WEDNESDAY		
	Start 08:00	End 23:00
	Start	End

Continued from previous pag	ae			
THURSDAY	,			
	tart 08:00	End 23:00		
	tart	End		
FRIDAY				
	tart 08:00	End 23:00		
	tart	End		
SATURDAY				
	tart 08:00	End 23:00		
	tart start	End End		
	.dit	LIIU		
SUNDAY St	tart 08:00	End 23:00		
	tart oo.oo	End Z3.00		
	take place indoors or outdoors or		Where taking place in a building or other	
Indoors	Outdoors	Both	structure tick as appropriate. Indoors may include a tent.	
State type of activity to be	authorised, if not already stated,	and give relevant f	urther details, for example (but not	
	t music will be amplified or unam			
We hold regular film nights	s. using our AV system which proj	ects on a screen		
State any seasonal variations for the exhibition of film				
For example (but not exclusively) where the activity will occur on additional days during the summer months.				
		he exhibition of fil	m at different times from those listed in the	
column on the left, list below				
For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.				
Section 8 of 21				
PROVISION OF INDOOR SI	PORTING EVENTS			
See guidance on regulated				

Continued from previous page	1	
Will you be providing indoor s	sporting eve	ents?
O' Yes	C No	Not required as covered by the exemptions under the Licensing Act as a
Standard Days And Timings		community premises
MONDAY		Give timings in 24 hour clock.
Start		End (e.g., 16:00) and only give details for the days
Start		of the week when you intend the premises to be used for the activity.
TUESDAY		
Start		End
Start		End End
WEDNESDAY		
Start	7 5 42	End Find
Start		End End
THURSDAY		
Start	N	OT APPLICABLE
Start		End
FRIDAY		
Start		End
Start		End End
SATURDAY		Full Control
Start		End End
Start		End
SUNDAY		
Start		End
Start		End
State type of activity to be aut exclusively) whether or not me		not already stated, and give relevant further details, for example (but not amplified or unamplified.
,,		
State any seasonal variations f	or indoor s	porting events
•		he activity will occur on additional days during the summer months.
. `	• •	

Continued from previous p	oage	
Non-standard timings. V column on the left, list b	•	es will be used for indoor sporting events at different times from those listed in the
For example (but not ex	clusively), where y	you wish the activity to go on longer on a particular day e.g. Christmas Eve.
Section 9 of 21		
PROVISION OF BOXING		
See guidance on regulat		
Will you be providing bo	oxing or wrestling	entertainments?
C Yes	O' No	
Section 10 of 21		
PROVISION OF LIVE MU		
See guidance on regulat		
Will you be providing liv		te: Only seasonal variation required as general Live music is
●' Yes	C No cov	vered by the exemptions under the Licensing Act as a
Standard Days And Tin	nings con	nmunity premises and will not go past 23:00
MONDAY		Give timings in 24 hour clock.
	Start	End (e.g., 16:00) and only give details for the days
	Start	of the week when you intend the premises to be used for the activity.
TUESDAY		
	Start	End End
	Start	End
WEDNESDAY		
	Start	End
	Start	End
THURSDAY		
	Start	End
	Start	End End
EDIDAY.	<u> </u>	
FRIDAY	Others	
	Start	End
	Start	End

9			
Continued from previous pa	age		
SATURDAY			
5	Start	End	
5	Start	End	
SUNDAY			
5	Start	End	
S	Start	End	
	ve music take place indoors or out		Where taking place in a building or other
Indoors		Both	structure tick as appropriate. Indoors may include a tent.
• • • • • • • • • • • • • • • • • • • •	e authorised, if not already stated, a ot music will be amplified or unam	•	urther details, for example (but not
	nstruments and amplified singing	•	
riano, piaying ampimed ii	ristruments and amplined singing i	including karaoke.	
State any seasonal variation	ons for the performance of live mu	sic	
For example (but not excl	lusively) where the activity will occ	ur on additional da	ays during the summer months.
			n community premises however an
extension would be re	equested on New Years Eve until	I 01:00 on New Y	ears Day
768 885	5555 B	8	
Non-standard timings. When the column on the left,		the performance o	f live music at different times from those listed
For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.			
For example (but not exci		ity to go on longer	orra particular day e.g. Crinstinas eve.
Section 11 of 21			
PROVISION OF RECORDE			
See guidance on regulate			
Will you be providing reco			
Yes			ed as general recorded music is e Licensing Act as a community
Standard Days And Timi	ings premises and will n	ot go past 23:00	
MONDAY			Give timings in 24 hour clock.
S	Start	End	(e.g., 16:00) and only give details for the days
5	Start	End	of the week when you intend the premises to be used for the activity.
			1

Continued from previous	page		
TUESDAY			
	Start	End	
	Start	End	
WEDNESDAY			
	Start	End	
	Start	End	
THURSDAY			
	Start	End	
	Start	End	
FRIDAY			
	Start	End	
	Start	End	
SATURDAY			
	Start	End	
	Start	End	
SUNDAY			
	Start	End	
	Start	End	
Will the playing of reco	rded music take place indo	ors or outdoors or both?	Where taking place in a building or other
Indoors	Outdoors	Both	structure tick as appropriate. Indoors may include a tent.
	be authorised, if not alread not music will be amplified		urther details, for example (but not
Amplified music and vic		-	
State any seasonal varia	ations for playing recorded	music	
For example (but not ex	cclusively) where the activi	ty will occur on additional da	ys during the summer months.
		ole to be played until 23:00 Eve until 01:00 on New Ye	within community premises however an ears Day
Non-standard timings. In the column on the le	•	used for the playing of reco	ded music at different times from those listed

Continued from previous	page	
For example (but not ex	xclusively), where you wish the	activity to go on longer on a particular day e.g. Christmas Eve.
Section 12 of 21		
PROVISION OF PERFO	RMANCES OF DANCE	
See guidance on regula	ited entertainment	
Will you be providing p	erformances of dance?	
○ Yes	No	
Section 13 of 21		
PROVISION OF ANYTH DANCE	ING OF A SIMILAR DESCRIPTION	ON TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF
See guidance on regula		
Will you be providing a performances of dance	nything similar to live music, re ?	corded music or
○ Yes	No	
Section 14 of 21		
LATE NIGHT REFRESHI		
Will you be providing la	ate night refreshment?	
Yes	No	
Standard Days And Ti	mings	
MONDAY		Give timings in 24 hour clock.
	Start	End (e.g., 16:00) and only give details for the day
	Start	End of the week when you intend the premises to be used for the activity.
TUESDAY		
	Start	End
	Start	End
MEDNICOAY		
WEDNESDAY	NOT APP	LICABLE
	Start	
	Start	End
THURSDAY		
	Start	End
	Start	End

Continued from previous p	nago		
	vaye		
FRIDAY			
	Start	End	
	Start	End	
SATURDAY			
	Start	End	
	Start	End	
SUNDAY			
	Start	End	
	Start	End	
Will the provision of late both?	e night refreshment take place indoo	rs or outdoors or	
Indoors	Outdoors O	9	Where taking place in a building or other structure tick as appropriate. Indoors may nclude a tent.
	be authorised, if not already stated, a not music will be amplified or unam		ther details, for example (but not
State any seasonal variat	tions NOT ADD	LICABLE	
For example (but not ex	NOTAFF	LICABLL	the summer months.
Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below			
For example (but not ex	clusively), where you wish the activi	ty to go on longer or	n a particular day e.g. Christmas Eve.
Section 15 of 21			
SUPPLY OF ALCOHOL			
Will you be selling or sup	oplying alcohol?		
Yes	O No		

Continued from previous pag	ne					
Standard Days And Timir	_					
MONDAY	J					
	tart C	28.00		End	22:30	Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days
		76.00			22.30	of the week when you intend the premises
St	tart [End		to be used for the activity.
TUESDAY	_					
St	tart C	08:00		End	22:30	
St	tart [End		
WEDNESDAY						
St	tart C	08:00		End	22:30	
St	tart [End		
THURSDAY						
	tart C	08:00		End	22:30	
		76.00		End	22.30	
St	tart [End		
FRIDAY	_					
St	tart [C	08:00		End	22:30	
St	tart [End		
SATURDAY						
St	tart C	08:00		End	22:30	
St	tart [End		
SUNDAY	_					
	tart C	08:00		End	22:30	
	_	70.00				
	tart [ncumption		End		If the sale of alcohol is for consumption on
Will the sale of alcohol be f	ioi coi	·		5		the premises select on, if the sale of alcohol
On the premises	(Off the premis	es (Both		is for consumption away from the premises select off. If the sale of alcohol is for
						consumption on the premises and away
						from the premises select both.
State any seasonal variatio						
For example (but not exclu	ısively	<i>ı</i>) where the activit —————	y will occ	ur on a	additional da	ays during the summer months.

Continued from previous page		
Non-standard timings. Where t column on the left, list below	he premises will be used for the supply of alcol	nol at different times from those listed in the
For example (but not exclusive	ly), where you wish the activity to go on longer	on a particular day e.g. Christmas Eve.
Extension on New Years E	ve until 00:30 on New Years Day	
State the name and details of the licence as premises supervisor	ne individual whom you wish to specify on the	
Name		
First name	u.	NOTE: DPS to be disapplied and run through the village hall committee.
Family name	8/ 18 / JG	See additional applicatation
Date of birth	yyyy yyyy	
Enter the contact's address	dd mm	
Building number or name	13	
Street		
District		
City or town		
County or administrative area	П	
Postcode	[
Country		
Personal Licence number		
(if known)		
Issuing licensing authority (if known)		
PROPOSED DESIGNATED PRE	MISES SUPERVISOR CONSENT	
How will the consent form of the supplied to the authority?	ne proposed designated premises supervisor	
	posed designated premises supervisor	
As an attachment to this a	application	
Reference number for consent form (if known)		If the consent form is already submitted, ask the proposed designated premises
Tomi (ii knowii)		supervisor for its 'system reference' or 'your reference'.

Continued from previous pag	7 e			
Section 16 of 21	<i></i>			
ADULT ENTERTAINMENT				
		es, activities, or other e	entertainmer	nt or matters ancillary to the use of the
premises that may give ris				·
	of children, regardl	less of whether you in	itend childre	to the use of the premises which may give n to have access to the premises, for example gambling machines etc.
Section 17 of 21				
HOURS PREMISES ARE OF	PEN TO THE PUBL	.IC		
Standard Days And Timi				
MONDAY				
S	tart 08:00	End	23:00	Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days
S	tart	End		of the week when you intend the premises to be used for the activity.
TUESDAY				to be asea for the activity.
	tart 08:00	End	23:00	
	tart	End	23.00	
	tart	Liid		
WEDNESDAY	tart 08:00	Fad	22.00	
		End	23:00	
	tart	End		
THURSDAY				
	tart 08:00	End	23:00	
S	tart	End		
FRIDAY				
S	tart 08:00	End	23:00	
S	tart	End		
SATURDAY				
S	tart 08:00	End	23:00	
S	tart	End		
SUNDAY				
S	tart 08:00	End	23:00	
S	tart	End		
State any seasonal variation	ons			

For example (but not exclusively) where the activity will occur on additional days during the summer months.

We want a license for any day but generally we will only run events two or three times a month.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Extension on New Years Eve until 01:00 on New Years Day

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Train staff on all the licensing objectives. Consider compliance at regular committee meetings.

b) The prevention of crime and disorder

We will liaise with police regarding any criminal or disorderly activity. We will display posters and show occasional adverts about drink and driving. We will not serve people we know to be driving more than on alcohic drink. We will publish a customer code of conduct including the possibility of being barred if not complied with. We will train staff to require proof of age if customers appear below 25. We will keep an incident log. We will not run promotions encouraging excessive alcohol consumption. Zero tolerance of illegal drugs on the premises or outside.

c) Public safety

We will regularly clear tables and clean up any spillages. We will conduct regular risk assessments concerning trip hazards etc. We will enforce the maximum capacity of the hall. We will ensure fire extinguishers serviced and correctly placed. Disabled toilets are provided. Fire exits clearly signed and unobstructed. Kitchen restricted to staff.

d) The prevention of public nuisance

We will always keep the outside area clean and tidy. There will be a complaints procedure for local residents. We will keep the outside doors shut. We will take steps to ensure people leave quietly.

e) The protection of children from harm

We will ask for proof of age before serving alcohol to people who appear under 25. Minors must be accompanied by responsible adults.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is A British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A current passport endorsed to show that the holder is exempt from immigration control, is allowed to stay
 indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A current Immigration Status Document issued by the Home Office to the holder with an endorsement
 indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in
 the UK, when produced in combination with an official document giving the person's permanent National
 Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, when produced in combination with an
 official document giving the person's permanent National Insurance number and their name issued by a
 Government agency or a previous employer.

- A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to
 work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a
 licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A current Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK
 with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or
 reasonable evidence that the person has an appeal or administrative review pending on an immigration
 decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity such as a passport,
 - evidence of their relationship with the European Economic Area family member e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at https://www.gov.uk/prove-right-to-work) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman
 wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not
 exceed 1000. Combined fighting sports defined as a contest, exhibition or display which combines boxing or
 wrestling with one or more martial arts are licensable as a boxing or wrestling entertainment rather than an
 indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

The fee is based on the Premises Rateable Value - please see the Council's website for further information - http://www.northdevon.gov.uk/index/lgcl_council_government_and_democracy/nonlgcl_charges_for_council_facilities_and_services/nonlgcl_environmental_health_charges.htm#premises_licences. In the case of further query, please telephone the Customer Service Centre for further help and guidance.

t	Fee	amount	(£)
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100.00

DECLARATION

- * IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.
- Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I
- understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).
- The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15).
 - ☐ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name	Angela Bradshaw
* Capacity	Trustee
* Date	15 / 04 / 2025 dd mm yyyy

Add another signatory

Once you're finished you need to do the following:

- 1. Save this form to your computer by clicking file/save as...
- 2. Go back to https://www.gov.uk/apply-for-a-licence/premises-licence/north-devon/apply-1 to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

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Applicant reference number	
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Approval deadline	
Error message	
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