



If you need any additional help or further guidance, please e-mail [llpg@northdevon.gov.uk](mailto:llpg@northdevon.gov.uk) or contact the Street Naming and Numbering Officer on 01271 388302

## Fees

**For one property there is a fee of £80, thereafter there is a fee of £70.00 per application, plus a fee per property:**

**The price per units depends on the number of properties in your application**

- 1 Unit - £80
- 1 to 10 Units - £12 per Unit
- 11 to 100 Units - £6 per Unit
- 100+ Units - £2 per Unit

### Examples:

- 1 Unit: £80
- 2 Units: £70 Application fee + £12 x 2 = £94.00
- 9 Units: £70 Application fee + £12 x 9 = £178.00
- 49 Units: £70 Application fee + £12 x 10 + £6 x 39 = £424.00
- 100 Units: £70 Application fee + £12 x 10 + £6 x 90 = £730.00
- 109 Units: £70 Application fee + £12 x 10 + £6 x 90 + £2 x 9 = £748.00

## Things to include with your application form

- **The correct fee** (please see above)
- **A clear site plan indicating the position of the property in context to the surrounding area**
- **Proof of ownership**

## Post your application

You can send your application with a cheque made payable to "North Devon District Council" for the correct fee to:

**LLPG Custodian  
North Devon Council  
PO BOX 379  
BARNSTAPLE  
EX32 2GR**

Please ensure you write your name and address on the back of the cheque.

## Hand your application in to one of our offices

You can hand deliver your application to any of our offices:

**Lynton House, Barnstaple**  
Mon-Wed-Fri 9am-1pm

**The Amory Centre, South Molton**  
Thu 9am-5pm  
(closed between 1pm-2pm)

**The Ilfracombe Centre, Ilfracombe**  
Tue-Thu-Fri 9am-5pm  
closed between 1pm-2pm)

Our cashiers can accept cheque, debit cards, credit cards and by cash at Lynton House

## Submit your application and pay fee online

You can fill, submit and pay for your application on our website:

<http://www.northdevon.gov.uk/planning-and-building-control/street-naming-and-numbering/>

## Data Protection Act 2018 / GDPR (Regulation (EU) 2016/679) - North Devon Council is the Data Controller



This information is being collected for the purpose of processing and assessing change of address details. When you complete this form, you are providing your consent for the Council to hold and use your personal information for this purpose. The information you provide will be disclosed to Royal Mail, other local government departments and other agencies.