

PART 3 – RESPONSIBILITY FOR FUNCTIONS

ANNEXE 1 – POWERS AND DUTIES OF COMMITTEES

9. APPOINTMENTS COMMITTEE

Number of Members	Special Requirements	Quorum	Notes
A minimum of 3 including all Group Leaders	Membership must include all Leaders of Designated political groups on the Council	3	Not to be politically balanced

Functions

- (a) To sit as a Panel to lead on and make recommendations on the appointment of the Chief Executive/Head of Paid Service, the Chief Financial Officer and Monitoring Officer subject to compliance with the Officer Employment Procedure Rules set out in Part 4 of this Constitution.
- (b) To hear consider and determine any grievance or other similar matter relating to or by the Chief Executive/Head of Paid Service; any disciplinary matter relating to the Chief Executive/Head of Paid Service, Monitoring Officer and Chief Financial Officer where the issue relates to the performance of such role.
- (c) To sit as a Panel or part of a Panel in relation to the dismissal of the Head of Paid Service, Chief Financial Officer and Monitoring Officer and to lead on conducting an investigation into the same