

## PART 3 – RESPONSIBILITY FOR FUNCTIONS

### ANNEXE 1 – POWERS AND DUTIES OF COMMITTEES

#### 10. JOINT PLANNING POLICY COMMITTEE

Number of Members	Special Requirements	Quorum	Notes
14 (7 from each Partner Authority)	There is a requirement for compliance with the current Joint Planning Policy Committee Terms of Reference set out in Annexe 4.	7 (minimum of 3 Members from one Partner Authority and the remainder to make up a quorum from the other Partner Authority)	<p>The Chair will be appointed annually, and alternate between the two District Councils.</p> <p>The Membership will include the Leader of each Partner Authority, and Lead Members for Economy, Environment, Climate, Planning, Housing and Community from TDC with the equivalent from NDC, or such other members as TDC or NDC shall consider appropriate. Each Partner Authority may nominate 1 or more substitute Members to attend any meeting in place of an appointed Member.</p> <p>The Partner Authority hosting the first meeting shall appoint one of its nominated members as chairperson until the first meeting taking place after the elapse of 1 year from the appointment. On the expiry the Partner Authority which did not appoint the first chairperson shall appoint one of its nominated members as chairperson for a period of 1 year. This procedure shall be</p>

Number of Members	Special Requirements	Quorum	Notes
			followed for the appointment of chairperson in subsequent years.

Functions

The Joint Committee shall be responsible for, and shall have delegated to it, the following functions of the Partner Authorities:

- a) The preparation, review and/or approval of
  - o Development Plan Documents;
  - o Supplementary Planning Documents;
  - o Joint documents that supplement/complement the Development Plan Documents (Namely, Local Development Schemes, Statements of Community Involvement, Authority Monitoring Reports and Infrastructure Funding Statements);
  - o The outcomes from policy performance monitoring and the need to undertake any resultant actions, on such matters as the maintenance of housing delivery rates and a joint five year land supply to required levels;
  - o Proposals for delivery of key infrastructure (e.g. flood defences, link road improvements, health infrastructure) where there are clear cross boundary implications; and
  - o Responses to consultations from the government, other authorities, external agencies and other bodies, including transportation related consultations, where they would have a significant impact on the delivery of the Local Plan or on the Districts' environment.
- b) The consideration and noting of associated evidence documents (for example, Sustainability Appraisals and Habitat Regulations Assessments)
- c) Such other functions related to the above listed agreed functions which is agreed between the Partner Authorities should be included as an agreed function.

The delegated powers referred to above shall be limited to the preparation of agreed Development Plan Documents but shall not include the final adoption of such Development Plan Documents which shall be reserved to the respective Partner Authorities and referred back as a recommendation by the Joint Committee for a decision as to adoption by the respective Partner Authorities. The Joint Committee shall take account any reservations or objections subsequently received from either Partner Authority before referring the Development Plan Documents back for adoption