

Hackney Carriage and Private Hire Vehicle Licensing Inspection

Please delete and/or fill as appropriate:*

Hackney Carriage* / Private Hire* vehicle licensing inspection

Grant* / Renewal* / 6 Monthly Test*

Name Of Owner: _____

Address: _____

Telephone Number: _____

Vehicle Registration Number: _____

Mileage Reading: _____

MOT Certificate Number: _____

Plate Number: _____

Please Note: that the vehicle must be presented for inspection in a clean and tidy condition with all oil and fluids topped up. The testing station has the right to refuse to inspect any vehicle which does not comply with the above requirement.

The standards are additional to that required to pass an MOT test and includes requirements not all covered by the MOT manual.

Please complete all relevant sections. Sections not applicable should be marked N/A.

This report is to be completed by the inspecting MOT examiner

Under Bonnet/Mechanical Checks:

Description	Pass	Fail	Remarks
Fuel Supply Pipes			
Fuel Tank			
Fuel tank cap/ flap			
Exhaust System			
Exhaust emissions			
Cooling system and fluids			
Battery mountings			
Power Steering and fluids			
Steering column coupling			
Steering box/ rack & pinion			
Steering joints			
Steering column bushes			
Drive shafts			
Gaiters			
Wheel bearings			
Springs front			
Springs rear			
Front shock absorbers			
Rear shock absorbers			
Rear Axle Mounting bushes			
Cross members			
Chassis rails			
Oil/ fluid leaks			

Braking System:

Description	Pass	Fail	Remarks
Brake pads (4mm Min)			
Brake pipes			
Brake hoses			
Brake servo			
Brake fluids			
Brake cylinder			
Footbrake operation			
Parking brake operation			
Fluid leaks			

Wheels and Tyres:

Description	Pass	Fail	Remarks
Wheel & tyre N/S front (2mm Min)			
Wheel & tyre O/S front (2mm Min)			
Wheel & tyre N/S rear (2mm Min)			
Wheel & tyre O/S rear (2mm Min)			
Spare wheel & tyre (2mm Min)			
Inflation kit			
Locking wheel nut key			

Where there is safe and adequate provision for a spare wheel (i.e. a wheel well), and it is reasonable to provide a spare when considering factors such as whether the tyres fitted are directional, a spare wheel must be provided. If no spare provided, please state reason:

Lights and Electrical:

Description	Pass	Fail	Remarks
Headlights dipped			
Headlights full			
Side lights			
High intensity lights			
Brake lights			
Indicator lights			
Number plate light			
Hazard warning lights			
Reversing lights			
Interior lights			
Heating system			
Air-con system			
Horn			

Interior checks:

Description	Pass	Fail	Remarks
Seatbelts			
Seat condition			
Pedal rubbers			
Upholstery/ seat cover			
Panels and trim			
Screen wash			
Floor covering/ mats			
Window operators			
Dashboard illumination			
Warning symbols			

Exterior Checks:

Description	Pass	Fail	Remarks
Front/ rear wipers			
Front/ rear windscreen			
Panels and trim			
Bumper condition			
Number plate front/ rear			
Mirrors			
Light covers			

Licensing Requirements:

If the vehicle is being presented for licensing for the first time, then these elements will be checked by a Licensing Officer prior to Licensing. The roof light must go off when the meter is turned on (if fitted). The meter must be intact (if broken a licensing officer must be informed immediately on telephone no. 01271 388415).

Description	Pass	Fail	Remarks
Taxi meter sealed			
Roof sign (Hackney carriage only)			
Front and rear taxi plate			
First aid kit			

General Condition:

<p>General condition of vehicle (continue on separate sheet if necessary):</p> <p>Excellent <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Poor <input type="checkbox"/></p> <p>Items failed on Inspection:</p> <p>1.</p> <p>2.</p> <p>3.</p> <p>4.</p> <p>Advisory matters (non-safety critical but require attention/ routine maintenance):</p> <p>1.</p> <p>2.</p> <p>3.</p> <p>4.</p> <p>In the event that the vehicle fails the inspection, or the examiner is of the opinion that the vehicle is not safe to be used as a public service vehicle, the examiner must contact the licensing team immediately on 01271 388415 or via email licensing@northdevon.gov.uk the licensing team have legal powers to suspend or revoke vehicle licences.</p>

<p>Please endorse here with official MOT Testing Station Stamp:</p>	<p>VEHICLE <u>REG NUMER</u>:</p> <p>MOT APPROVED TESTING STATION ADDRESS AND <u>VTS NUMBER</u>:</p> <p>NAME OF <u>M.O.T INSPECTOR</u>:</p> <p>SIGNATURE <u>M.O.T INSPECTOR</u>:</p> <p>DATE:</p>
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If your vehicle has failed the test please read the following notes:

1. Your vehicle does not meet the legal requirements. You should have it repaired without delay and you are not to use the vehicle for hire and reward until such repairs are carried out.
2. It is an offence to use on a public road a vehicle of testable age that does not have a current certificate of compliance, except when:
 - bringing it away from a testing station after it has failed the test
 - taking it to or bringing it away from a place where by PREVIOUS ARRANGEMENT repairs are to be or have been made to remedy the defects for which the vehicle was failed – taking it to the testing station for a test booked in advance

Even in the above circumstances you may still be prosecuted for driving an un-roadworthy vehicle if it does not comply with the various regulations affecting its construction and use. Additionally the insurance may not be valid.