



**TAXI AND PRIVATE HIRE  
NEWSLETTER  
MARCH 2022**

**Taxi Tariff**

Thank you to those that have submitted initial suggestions in respect of the Council's taxi tariff. A meeting of the Licensing and Community Safety Committee will take place to formulate a proposal based upon representations received, fuel prices and consumer price index etc.

There is a statutory process of consultation that must take place after a tariff is proposed, which involves a newspaper advertisement and a subsequent newsletter will be sent providing full detail.

The initial Licensing and Community Safety Committee meeting is scheduled to take place on the 12 April 2022 at 10am. Due to Covid-19 precautions, **all those wishing to attend must please advise our Members Services team prior to the 8 April via the following email: [memberservices@northdevon.gov.uk](mailto:memberservices@northdevon.gov.uk)**

**DBS Update Service**

Further to our last newsletter, as from **1 April 2022** applicants wishing to renew a driver's licence are required to sign up to the DBS Update Service. If you are not already signed up then you will be required to provide a new enhanced DBS certificate with your renewal application and then sign up to the Update Service within 30 days from the certificate issue date.

In order to make your electronic application you will need to self-register and apply with First Advantage Online Disclosures (previously GB Group) on the following website: [www.fadv.onlinedisclosures.co.uk](http://www.fadv.onlinedisclosures.co.uk) Guidance is available on this page entitled 'The Applicant - How to Get Started'.

If you have applied to GB Group previously (now known as First Advantage Online Disclosures) for a DBS then you will just need to sign in using the organisational pin 144744, your email address and password otherwise you will need to click 'Register' on the right hand side of the screen. You will then be asked to submit your full name, email address, and organisational pin which follows. In the second stage of your application you will be required to enter the following secret word.

**Org pin: 144744**

**Secret word: Taxi**

The application process should only take around 5 minutes to complete. You can save your progress and return at any time to complete your application. You will need your driving licence, national insurance number and if appropriate valid passport or national ID card. To make completing the application easier and faster make sure that you have these

documents readily available. You will be prompted to make payment at the end of your application. The current fee for an Enhanced DBS Certificate is £44.00, plus there is an admin fee payable to First Advantage Online Disclosures of £11.40.

In addition after making your online application you will be required to have your identity verified at the Post Office (WHSmith, 76 High Street, Barnstaple, and The Quay, Bideford are the two offering this facility locally). Alternatively you can have this completed at one of our Customer Service Centres. There is a fee of £6.00 for ID verification.

### **Tax Conditionality Check**

As we have now passed the implementation date for tax conditionality checks (4 April), we are now required to checks that all applicants have included a valid tax check code on their applications. Our application forms have been amended to include a section on this, so make sure that you include this as without it we are not permitted to process your application.

Please refer to the [Tax Check Factsheet](#) (previously issued) so you understand what is required as this will apply to all renewals and new applicants.

You can obtain a tax check code via the HMRC website: [www.gov.uk/guidance/complete-a-tax-check-for-a-taxi-private-hire-or-scrap-metal-licence](https://www.gov.uk/guidance/complete-a-tax-check-for-a-taxi-private-hire-or-scrap-metal-licence)