

**Minutes of Ilfracombe Community Harbour Forum
Inaugural Meeting , 7th February 2008,
7.30 p.m, The Sandpiper Pub, Ilfracombe**

Present

Cllr Geoff Fowler

Cllr Paul Crabb

Dudley Jenkins

Gary Smith

Jack Stocks

John Barbeary

Paul Barbeary

Martin Davis

Cllr Colin Wright

Cllr Bob Thompson

Suzanne Brown

Cllr Albert & Brenda Furber

John Fennell

Cat Jones

Erica Castle

Hilary Lindley-Dore

Rob Lawson

Chris Marman

Brian Falkner

Bert Gear

Peter Dymond

Dawn Marshall

John Brown

Ann Doody

Colin Knill

Tim Cox

Andrew Benguey

Lawrence Raybone

Alan Kift

Cllr Paul Yabsley

June Williams

Janine Whapham - Minute Taker

1. **Introduction and Membership**

Geoff Fowler welcomed everyone to the meeting and thanked the publican for the use of the room. He also thanked the Steering Group for their assistance in getting to this point and to Transform Neighbourhood Management for their assistance with administration support. GF explained that there were two points he wanted to cover:

- North Devon District Council were considering the future governance of the Harbour, to that end, Mark Capon, Consultant of Marine Enforcements was taken on to give an insight as to a possible way forward.
- A government paper was issued 'A Municipal Ports Review' under the heading 'Modern Ports – a UK policy' and they were strongly advocating local authorities to set up Harbour Governing Boards, made up of local members and independent members. Behind these boards were to sit coherent groups or forums of local stakeholders who would act as the community voice in working with the full board to achieve its aspirations. There could also be an element of checks and balances in doing this. Since then, Mark Capon has produced his comprehensive report and as far as GF understood, is being used as the basis for our board to work on. GF stated that Ilfracombe isn't alone as several ports/harbours are or have gone, through similar processes.

The present

Following the Steering Group meeting which took place approximately three weeks ago, the group identified what was thought a reasonable coverage of stakeholder groups/organisations; asking for two representatives from each group. One to act as first choice and a second as a substitute. Names have initially been put forward from the various organisations but in a few cases there had been some consultation problems.

The names are:

Commercial Fisherman - Scott Wharton & John Barbeary
Boatmen's Association - Paul Barbeary & David Paul Clemence
RNLI - Colin Knill & Ann Clemence
Ilfracombe Yacht Club - Chris Marman & Bert Gear
Ilfracombe Angler's Association - Pete Dymond & John Fennel
N. Devon Sub Aqua Club - Jack Stocks & Steve Ashton
Ilfracombe Town Council - Paul Crabb & John Swan
Ilfracombe Alliance CIC - Geoff Fowler & Tim Cox
Licencees - Kevin Prideaux & Suzanne Brown
IDTA - John Brown & Ann Doody
Harbour Traders - Steve Pugsley & Dawn Marshall
Environmental Management - Lawrence Raybone & Cat Jones (VMCA)
Harbour Association - Alan Kift & Dudley Jenkins
Ilfracombe Gig Racing Club - Bob Thompson & Kevin McLintock

GF asked the above to contact Bob Thompson with any amendments.

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| 2. | <p><u>Election of Officers</u> GF asked for nominations for the position of Chairman - Paul Barbeary proposed Paul Crabb and was seconded by John Barbeary. Suzanne Brown nominated Bob Thompson, seconded by Alan Kift.</p> <p>Both Paul Crabb and Bob Thompson gave an overview of their background and what their aspirations were for the harbour. Attendees agreed that a vote would be taken by the Stakeholders group by a show of hands. The results were 8 votes for Bob Thompson and 3 votes for Paul Crabb. Bob Thompson accepted the post as Chairman and Paul Crabb accepted post as Vice Chair. The role of Secretary had not been filled but the minutes of meetings and administrative assistance will be covered by Transform Neighbourhood Management.</p> <p>GF handed over to Bob Thompson. BT thanked the group and stated that it was essential for good attendance at the meetings to ensure its success.</p> |
| 3. | <p><u>Apologies</u> None received</p> |
| 4. | <p><u>Aims of the Forum and Constitution/Terms of Reference</u> A copy of Constitution/Terms of Reference had been distributed to the group and they were asked for feedback. Jack Stocks stated that he was concerned under section A e) that 'a decision would be deferred to a subsequent meeting'. Considering there was only going to be approximately 5 meetings per year, the process for a change to be implemented could be too slow. The decision would be that at the end of the meeting, an extra meeting would take place immediately after in order to reach a decision.</p> <p>Action: Amend Section A e) Amend Section C a) the forum shall meet a 'minimum' of five times a year ...</p> <p>The constitution was proposed by Bert Gear and seconded by Geoff Fowler and therefore adopted.</p> |
| 5. | <p><u>Co-options</u> GF thanked Transform Neighbourhood Management who had offered to be the point of contact and would provide administrative assistance to the forum. They would assist with helping local voices reach higher levels. The question was raised as to whether Transform would have voting rights, BT said this would be confirmed. Tim Cox proposed Transform to be co-opted, seconded by Geoff Fowler.</p> <p>Action: Confirm voting rights for Transform Neighbourhood Management</p> |
| 6. | <p><u>Initial Responses</u> Now that the group is constituted, there is a chance to have a positive opportunity to take matters to the full board, the first meeting being 13th February 2008 at the Lantern. C Knill asked if there could be an additional marina point for electricity/water supply at the path at the bottom of the pier to Lantern Hill. Rob Lawson will investigate.</p> <p>Action: R Lawson to investigate and feedback</p> <p>Paul Barbeary queried the car spaces available for permit holders. Rob Lawson stated that car parking is a major problem and this is now a Board issue and they will be looking at commercial operations.</p> <p>Action: R Lawson to investigate and report back</p> |
| 7. | <p><u>Recommendations to be taken to the full Board</u></p> <ul style="list-style-type: none"> Suzanne Brown suggested that a webcam be purchased and installed on Lantern Hill clearway. Woolacombe webcam has links to the BBC etc. Paul Crabb has spoken to District Council re: software and cost. Tenby could be a good comparison. |
| 3 | <ul style="list-style-type: none"> Alan Kift pointed out the need for CCTV as there had been considerable |

