

NORTH DEVON DISTRICT COUNCIL

SCHEME OF MEMBERS' ALLOWANCES

2008/09

This document shall be known as the Scheme of Members' Allowances 2007/08.

The allowances payable to Members of the Council under this Scheme shall be:

1. BASIC ALLOWANCE payable to all Members of Council, in the sum of £4,570.
2. SPECIAL RESPONSIBILITY ALLOWANCE payable to the following Members of Council in the sums stated:

<u>Councillor</u>	<u>Position</u>	<u>Amount Payable 2008/2009</u>
M. Harrison	Leader	£15,995
Brailey	Deputy Leader	£6,855
Prowse	Cabinet Member (Leaders)	£6,855
Butt	Cabinet Member	£4,570
Cann	Cabinet Member	£4,570
Edgell	Cabinet Member	£4,570
Ley	Cabinet Member	£4,570
Ms Davis	Cabinet Member	£4,570
Mrs Webber	Cabinet Member	£4,570
Wright	Cabinet Member	£4,570
Daniel	Chairman - Overview & Scrutiny Committee	£6,855
Edmunds	Vice Chairman - Overview & Scrutiny Committee	£2,285
Mrs Chesters	Chairman – Planning Committee	£4,570
Mrs Barker	Chairman – Licensing Committee	£4,570
P. Yabsley	Chairman of Ilfracombe Harbour Board	£2,285
Gill	Chairman of Audit Committee	£2,285
To be appointed	Chairman – Standards Committee	£2,285
Councillor Crockett (Parish Councillor)	Independent Member of Standards Committee	£200
Councillor Windsor (Parish Councillor)	Independent Member of Standards Committee	£200
Councillor White (Parish Councillor)	Independent Member of Standards Committee	£200
Captain John Joint	Co-opted Ilfracombe Harbour Board Member	£200

<u>Councillor</u>	<u>Position</u>	<u>Amount Payable 2008/2009</u>
Mrs Hilary Lindley-Dore	Co-opted Ilfracombe Harbour Board Member	£200
Mr Robert Down	Co-opted Ilfracombe Harbour Board Member	£200
Mr Andrew Bengey	Co-opted Ilfracombe Harbour Board Member	£200
Councillor Mrs Croft	Chairman – Personnel Committee	£1142.50

3. CARER'S ALLOWANCE payable for the reimbursement of Members up to a maximum of £4.50 per hour for the care of each dependent while the Member is on Council business. Dependants for this purpose include children, elderly people or people with disabilities. The allowance is not payable to a Member of a claimant's household.

4. TRAVELLING AND SUBSISTENCE ALLOWANCES - APPROVED DUTIES

Travelling and Subsistence Allowances will be payable for all approved duties, including:

- Formal meetings, Locality Forums and Member Briefings.
- Portfolio Holder task groups.
- Portfolio Holder and Chairman of Committee duties.
- Leader of Council duties.
- Members Training and other Member events arranged by or through Member Services.
- Meetings authorised by the Chief Executive, attendance at which is to discharge Council functions.
- Chairman's agenda meetings.
- Conferences.
- Joint meetings with other Local Authorities.
- Attendance at meetings of outside bodies identified as approved duties for the purpose of payment of travelling and subsistence.
- Town/Parish Council meetings within the Members Ward.

5. TRAVELLING ALLOWANCE – rates payable £0.40p per mile.

The single rate shall apply to all engine sizes. Carriage of passengers to whom a travelling allowance would otherwise be payable under an enactment, 1.0p per mile, not exceeding 4 per car.

6. THE RATE FOR TRAVEL BY TAXI-CAB SHALL NOT EXCEED

- a. In cases of urgency or where no public transport is reasonably available, the amount of the actual fare and any reasonable gratuity paid; and
- b. In any other case, the amount of the fare for travel by appropriate public transport.

7. SUBSISTENCE ALLOWANCE SHALL NOT EXCEED –

- a. In case of an absence, not involving an absence overnight, from the usual place of residence –
 - i. Breakfast Allowance – more than 4 hours away from normal place of residence before 11.00 a.m. - £5.85
 - ii. Lunch Allowance – more than 4 hours away from normal place of residence, including the lunchtime between 12.00 noon and 2.00 p.m. - £8.06
 - iii. Tea Allowance – more than 4 hours away from normal place of residence including the period 3.00 p.m. to 6.00 p.m. - £3.18
 - iv. Evening Meal Allowance – more than 4 hours away from the normal place of residence ending after 7.00 p.m. - £9.99
- b. Out of pocket allowances – Residential Courses
 - i. Per night - £4.75
 - ii. Per week - £19.03
- c. Absence overnight from usual place of residence to be based upon reimbursement of receipted expenditure.

8. PAYMENT OF ALLOWANCE TO SUSPENDED MEMBERS

The payment of any Basic Allowance or Special Responsibility Allowance to any Member shall be withheld should that Member be suspended from attending meetings of the Council or any of its Committees as a result of a ruling of a breach of the Members Code of Conduct.

9. ATTENDANCE AT PARISH COUNCIL MEETINGS

A District Councillor attendance at a meeting of a Parish Council within that Councillor's Ward shall be an approved duty for the purpose of payment of travelling expenses.

10. ANNUAL UPLIFT OF THE ALLOWANCES WITHIN THE SCHEME

In accordance with the provisions of Regulation 10(4) of the Local Authorities (Members' Allowances) Regulations 2003, the rate of allowances within the Scheme may be adjusted annually in accordance with the agreed rate of inflation, provided that there is no other amendment to the Scheme.

This Scheme was made in accordance with Minute 65 of the Council, dated 21st November 2007 and updated in accordance with the Local Government Association Daily Rate and minute 47 of the Council dated 27th August 2008.

Reference: scheme for 2008-09
5th September 2008