

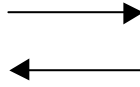
RENEWAL OF A HACKNEY CARRIAGE VEHICLE LICENCE

DEFINITION OF LICENCE

Every wheeled carriage used in standing or plying for hire in any street, is required to be licensed by the District Council.

LEGISLATION/GUIDANCE

Hackney Carriage vehicle licences are issued in accordance with:
Local Government (Miscellaneous Provisions) Act 1976, NDDC Hackney Carriage & Private Hire Rules & Regulations. Town Police Clauses Act 1847 & 1889 and Public Health Act 1875.



PROCEDURE

- To renew a Hackney Carriage licence for a motor vehicle go to Stage 1
- To renew a Hackney Carriage licence for a horse drawn vehicle go to Stage 2

Stage 1

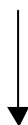
To renew a licence for a Hackney Carriage vehicle applicants must provide the following to the Licensing Team at the Council:

- A completed Hackney Carriage vehicle licence application form.
- The vehicle registration document or lease document.
- Certificate of insurance showing that the vehicle is covered for hire and reward.
- Current M.O.T certificate.
- A Hackney Carriage vehicle licensing inspection report that has been completed by a garage of their choice. The garage must be M.O.T approved.
- The appropriate fee – see Environmental Health homepage.

Stage 2

To renew a licence for a horse drawn Hackney Carriage vehicle applicants must provide the following to the Licensing Team at the Council:

- Certificate of road worthiness of the carriage.
- Certificate of serviceability of ancillary equipment.
- Certificate of fitness of the horse(s) from a qualified veterinary surgeon.
- Certificate of insurance.
- The appropriate fee – see Environmental Health homepage.



Stage 3

On successful completion of the application the applicant will be issued with the following:

- Hackney Carriage vehicle licence
- Hackney Carriage vehicle licence plate, which must be attached to the rear of the vehicle.
- A repeater plate, which contains details of the licence and who the public should contact should they have any comments to make. This must be clearly visible from the inside of the vehicle.



INFORMATION

- Hackney Carriage vehicle licences are normally valid for one year and the licence holder will receive a renewal notice from the Council when the licence is due to expire.



- When a vehicle is licensed as a Hackney Carriage vehicle only licensed Hackney Carriage driver's are permitted to drive the vehicle at any time.



FURTHER INFORMATION

- If you have any further queries regarding this matter please contact The Licensing Team, Environmental Health, North Devon Council, Civic Centre, Barnstaple, Devon, EX31 1EA, or telephone 01271 388870 or email: ehdirect@northdevon.gov.uk
- We welcome your comments on how we can improve the way we deliver our services. If you have any comments, compliments or feel you need to complain about our service delivery, please write to Mr Jeremy Mann, the Environmental Health Manager at North Devon Council, Civic Centre, Barnstaple, Devon, EX31 1EA.
- Please note that the Council has a set procedure for dealing with complaints. You will be advised of the outcome of the investigation, together with what action the Council proposes to take.