

Local List – Validation of Planning and other Applications Annex H.5 Application for Prior Notification of Proposed Demolition

Form

1.0 One original plus three copies of the Standard Application Form are required.

Declaration

1.1 The Declaration must be signed by the applicant or the agent (if one has been employed), and it must be dated.

Fee

2.0 The correct fee must be submitted with the application:

Prior Notice Applications	
Demolition of building only (where no other work is taking place)	£70.00

Plans and Drawings

3.0 Four copies of the following plans and drawings are required:

3.1. **Location Plan** at a scale of 1:1250 (towns and villages) or 1:2500 (rural) showing:

- the application site area outlined in red;
- any other land in the same ownership / control close to or adjoining the application site outlined in blue;
- which way is north;
- the scale used; and
- the surrounding roads, paths, buildings and structures.

3.2 **Block Plan** at a scale of 1:500 or **Site Plan** at 1:200 showing:

- the position of the buildings to be demolished within the context of other existing buildings and structures, the property boundaries and accesses, the road and adjacent buildings and structures;
- which way is north; and
- the scale used.

3.3 **Detailed Elevation Drawings** to a scale of 1:50 or 1:100 showing:

- the view of each side of the building(s) or structure(s) to be demolished;
- ground level; and
- the scale used.

3.4 **Supporting Statement:** providing information on the proposed method of demolition and the proposed after treatment of the site.