



The Licensing Team
Environmental Health & Housing
North Devon Council
Civic Centre, North Walk
Barnstaple, Devon EX31 1EA

Contact Details:
Tel: 01271 388870
Fax: 01271 388328
Email: licensing@northdevon.gov.uk
Web: www.northdevon.gov.uk/licensing

APPLICATION FOR REGISTRATION/RENEWAL MOTOR SALVAGE OPERATOR'S LICENCE

Form Ref: G/SM2

Data Protection

North Devon Council is the Data Controller.

Your personal information will be held and used in accordance with the requirements of the Data Protection Act 1998.

We will use the information you have provided in connection with the administration of Licensing.

We may lawfully disclose information to other public sector agencies to:

- prevent or detect fraud and any other crime;
- support national fraud initiatives;
- protect public funds;
- progress your request for service.

We may also use basic information about you, e.g name and address, in other areas of service provision at North Devon Council if this:

- helps you to access our services more easily;
- promotes the more efficient and cost-effective delivery of services;
- helps us to recover monies that you owe us.

We will not use your personal information in a way that may cause you unwarranted detriment.

If you require this document in an alternative format, please contact us.

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

If you are completing this form by hand, please write legibly in block capitals using ink. Use additional sheets if necessary (marked with the number of the relevant questions). You may wish to keep a copy of the completed form for your records.

**APPLICATION FOR REGISTRATION/RENEWAL * OF
MOTOR SALVAGE OPERATOR'S LICENCE**

THE MOTOR SALVAGE OPERATOR'S REGULATIONS 2002

Part 1 – Applicant Details			
1. Title: Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other (<i>please specify</i>)			
Surname:			
Other name(s):			
2. Home Address:			
Postcode:		Date of Birth:	
3. Telephone:		Daytime:	
		Mobile:	
		Evening:	
4. Email Address:			
<i>[please give as many contact details as possible in case we need to contact you]</i>			

Part 2 – Business Details			
Is the business undertaken by a body corporate?			YES/NO*
If the answer is YES, please list the FULL names and addresses of all directors:			
Title: Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other (<i>please specify</i>)			
Surname:			
Other name(s):			
Home Address:			
Postcode:		Date of Birth:	
Title: Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other (<i>please specify</i>)			
Surname:			
Other name(s):			
Home Address:			
Postcode:		Date of Birth:	
Title: Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other (<i>please specify</i>)			
Surname:			
Other name(s):			
Home Address:			
Postcode:		Date of Birth:	
5. Is the business undertaken by a partnership?			YES/NO*
6. Address of Operator:			

N.B. If the operator is:

- (1) *a partnership, give each partner's usual place of residence;*
- (2) *a body corporate, give the registered or principal office.*

7. Address of each place occupied by the Applicant wholly, mainly or partly for the purpose of the business:

(1)

(2)

8. Has any previous application for a registration been refused? YES/NO*

Local Authority	Reason for Refusal

Part 3 – Relevant Offences

9. Unspent convictions for offences under Part 1 of the 2001 Act YES/NO*

If YES, please detail below:

10. Unspent convictions for any of the following offences:- YES/NO*

- i) Theft or attempted theft or from a motor vehicle, contrary to section 1 of the Theft Act 1968 (d).
- ii) Taking a motor vehicle without consent, contrary to Section 12 of the Theft Act 1968.
- iii) Aggravated vehicle taking, contrary to Section 12A of the Theft Act 1968.
- iv) Handling stolen goods, contrary to Section 22 of the Theft Act 1968.
- v) Going equipped to steal or take a motor vehicle, contrary to Section 25 of the Theft Act 1968.
- vi) Interference with a motor vehicle, contrary to Section 9 of the Criminal Attempts Act 1981 (e).
- vii) Tampering with a motor vehicle, contrary to Section 25 of the Road Traffic Act 1988 (f).

If YES, please detail below:

11. Undisclosed bankruptcy of the applicant or any directors or partners of the applicant business. YES/NO*

If YES, please detail below:

Part 4 – Declaration and Checklist (please tick)

I DECLARE that I have checked the answers given in this application and that to the best of my knowledge and belief, they are correct and that I am not disqualified by reason of age or otherwise from holding or obtaining the Licence for which I am now applying.	<input type="checkbox"/>
I enclose the appropriate fee (cheques should be made payable to North Devon Council).	<input type="checkbox"/>
In the event of a Licence being granted, I undertake to observe and abide by the conditions applicable to the Licence at all times.	<input type="checkbox"/>

Part 5 – Signature

Signature:	
Date:	
<i>[Where the application is to be submitted in an electronic form, the signature should be generated electronically and should be a copy of the person's written signature.]</i>	

*Delete or select as appropriate.

NB: (a) If this application is approved, the Registration will expire 3 years after granted.

(b) Newly completed application forms must be submitted to North Devon Council Licensing Team **two months** before the expiry of the existing registration, together with the appropriate fee.

(c) The completed application form will be submitted to the Police for comment.

APPLICATION FOR REGISTRATION UNDER THE VEHICLES (CRIME) ACT 2002 AND MOTOR SALVAGE OPERATOR'S REGULATIONS 2002

The requirement for you to register results from Section 1 of the above Act, which creates an offence of failing to register. Any person who fails to register with their local authority is guilty of an offence and will be liable, on summary conviction, to a fine of up to £5,000.

Under the terms of the (Act), North Devon Council is required to establish and maintain a register of persons carrying on the business as a motor salvage operator.

You should be aware that any applicant for registration (or renewal) who knowingly or recklessly makes a false statement or provides false information on their application form, will be guilty of an offence and liable, on summary conviction, to a fine not exceeding £1,000.

It is an offence for any person knowingly or recklessly to make a false statement or omit any material particular in giving information required in this form.

Information disclosed on this form may be revealed to other agencies and bodies for the sole purpose of preventing or detecting crimes.