

NORTH DEVON COUNCIL

FORWARD PLAN

The Government has introduced a number of changes to the legislation concerning the public's right of Access to Information and the way in which decisions are taken by the Council. A fundamental aspect of these changes is the requirement to produce a forward plan of key decisions. The Council's forward plan also includes decisions, which are not defined as key decisions.

The Council has defined key decisions as those:

- (a) which would result in the Local Authority incurring expenditure which is, or the making of savings which are, significant having regard to the Local Authority's budget for the service or function to which the decision relates
- (b) which would be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Authority.

The Plan will cover a period of four months from the date of publication and will be updated on a monthly basis. A revised Plan will be published on the 14th (or nearest working) day of each month for the period beginning with the 1st day of the next following month.

The Council will attempt to keep to the dates as shown in the Plan. It is quite likely, however, that some decisions may need to be rescheduled and new decisions will be added to the Plan as new circumstances come to light.

Please ensure therefore that you refer to the most up to date Plan.

An up to date version of the Plan will be available from and for inspection at, the Member Services Unit at the Civic Centre, North Walk, Barnstaple between the hours of 9.00am and 4.30pm on Mondays to Thursdays and 9.00am and 4.00pm on Fridays, free of charge, (telephone number: (01271) 388253/388254) and on the District Council's web site, (www.northdevon.gov.uk) at any time. It will also be available for inspection at the South Molton Community Office, George Arcade, South Molton and the Ilfracombe Community Office, High Street, Ilfracombe during normal opening hours.

Any agenda and reports relating to a key decision set out in the Forward Plan, except where it relates to exempt or confidential matters, will be available from, or for inspection at, the Member Services Unit at the Civic Centre, North Walk, Barnstaple between the hours of 9.00am and 4.30pm on Mondays to Thursdays and 9.00am and 4.00pm on Fridays.

Updated on – 01/09/08

Any person who wishes to make representations about any matter contained in the Forward Plan in respect of which a decision is to be made may do so at least two working days before the designated Date of Decision by writing to The Chief Executive, North Devon District Council, Civic Centre, Barnstaple, EX31 1EA or by email to: member.services@northdevon.gov.uk.

All Supplementary Planning Guidance (SPG) included on the Forward Plan, will be subject to a six week consultation period with selected stakeholders and by public advertisements.

MEMBERS OF THE EXECUTIVE

Executive Member	Position	Responsibilities
<p>Councillor Michael Harrison</p> <p>5 Burlington Close, Barnstaple, North Devon. EX32 9BP Tel. (01271) 345372 Email: henry.harrison@northdevon.gov.uk</p>	<p>Leader of the Council and the Portfolio Holder for Resources</p>	
<p>Councillor Des Brailey</p> <p>31 Maple Grove Roundswell Barnstaple North Devon EX31 3QP 01271 329796 Email: david.brailey@northdevon.gov.uk</p>	<p>Deputy Leader of the Council and Portfolio Holder for Community and Spatial Planning</p>	
<p>Councillor David Butt</p> <p>5 Barlow Road, Littabourne, Pilton, Barnstaple, North Devon. EX31 1TR Tel. (01271) 343562 Email: david.butt@northdevon.gov.uk</p>	<p>Executive Member and the Portfolio Holder for Youth and Diversity.</p>	
<p>Councillor Rodney Cann</p> <p>Kimberley, Bickington Road, Barnstaple, North Devon. EX31 2HB Tel. (01271) 372998 Email: rodney.cann@northdevon.gov.uk</p>	<p>Executive Member and Portfolio Holder for Waste and Recycling</p>	
<p>Councillor Andrea Davis</p> <p>Southwinds Cottage Kentisbury Barnstaple North Devon EX31 4NH 01271 883865 Email: andrea.davis@northdevon.gov.uk</p>	<p>Executive Member and Portfolio Holder for Housing and Health</p>	
<p>Councillor Richard Edgell</p> <p>Garliford Bish Mill South Molton North Devon EX36 3QX 01769 550242 Email: richard.edgell@northdevon.gov.uk</p>	<p>Executive Member and Portfolio Holder for Asset Management</p>	

<p>Councillor Eric Ley</p> <p>Drewstone, Bishops Nympton, South Molton, Devon. EX36 3EF Tel. (01271) 572337</p>	<p>Executive Member and Portfolio Holder Rural issues</p>	
<p>Councillor Malcolm Prowse</p> <p>Middle Knightacott, Bratton Fleming, Barnstaple, North Devon. EX31 4SF Tel. (01598) 710533 Email: malcolm.prowse@northdevon.gov.uk</p>	<p>Executive Member and Portfolio Holder for Economy and Regeneration</p>	
<p>Councillor Mrs Faye Webber</p> <p>14 Sunset Heights, Barnstaple, North Devon. EX32 8DH Tel. (01271) 345667 Email: faye.webber@northdevon.gov.uk</p>	<p>Executive Member and Portfolio Holder for Environment and Sustainability</p>	
<p>Councillor Colin Wright</p> <p>Ulfrid, Lee, Ilfracombe North Devon. EX34 8LR 01271 864485</p>	<p>Executive Member and Portfolio Holder for Good and Improving Services</p>	

A list of all Members of the Council and membership of other Committees can be obtained from the Member Services Unit by e-mail to member.services@northdevon.gov.uk or telephone (01271) 388253/388254.

Contact details for Councillors which are detailed in the Forward Plan are available on the Council's website (www.northdevon.gov.uk) or can be obtained from the Member Services Unit by e-mail to member.services@northdevon.gov.uk or telephone (01271) 388253/388254.

Updated on – 01/09/08

NORTH DEVON COUNCIL
Forward Plan of Key Decisions

For the Period September 2008 – April 2009

Committee/Date	Description of Decision	Contact Officer	Contact Councillor	Consultees/ Means on consultation	Reports and Background Papers to be considered
<p>Executive 9th September 2008</p>	<ul style="list-style-type: none"> • Cultural Services Museums and Festival (NB: this item may involve the disclosure of exempt information and may therefore be taken in Part B of the agenda in the Press and Public) • North Devon Crematorium 2007-08 Accounts and Capital Works 	<p>J. Lee Cultural and Regeneration Manager (01271) 388241</p> <p>S.Hearse Chief Accountant Tel. (01271) 388218</p>	<p>Councillor Butt</p> <p>Councillor M Harrison</p>	<ul style="list-style-type: none"> • Senior Management Team • Executive Director (Regeneration and Development) • Financial Services • Human Resources • Legal and Democratic Services • Property and Technical Services • Legal • Accountancy • Executive Director • Senior Management Team 	<p>Report of Cultural and Regeneration Manager</p> <p>Report of Chief Accountant</p>

Committee/Date	Description of Decision	Contact Officer	Contact Councillor	Consultees/ Means on consultation	Reports and Background Papers to be considered
<p>Executive 9th September 2008</p>	<ul style="list-style-type: none"> • Locality Working • Funding for Rural Housing Enabler Post • Free Swimming Programme 	<p>S. Pitcher Executive Director (Regeneration & Development) Tel. (01271) 388298</p> <p>Ms. B Venn Housing Strategy & Public Health Manager Tel (01271) 388346</p> <p>M Kentell Leisure and Health Officer Tel. (01271) 388200</p>	<p>Councillor M Harrison</p> <p>Councillor Ms Davis</p> <p>Councillor Butt</p>	<ul style="list-style-type: none"> • Legal Services Manager • Assistant Chief Executive (Legal and Democratic) • Finance • Legal • Executive Director (Regeneration and Development) • Planning • Diversity • Planning Policy • Councillor Ms Davis • Accountant • Legal 	<p>Report of Executive Director (Regeneration & Development)</p> <p>Report of Housing Strategy & Public Health Manager</p> <p>Report of Leisure and Health Officer</p>

Committee/Date	Description of Decision	Contact Officer	Contact Councillor	Consultees/ Means on consultation	Reports and Background Papers to be considered
<p>Executive 9th September 2008</p>	<ul style="list-style-type: none"> Charitable Rate Relief 	<p>Laurence O'Shea Revenues Manager Tel. (01271) 388382</p>	<p>Councillor M Harrison</p>	<ul style="list-style-type: none"> Legal Services Manager Head of Financial Services Executive Director (Operations and Finance) Diversity Officer 	<p>Report of Revenues Manager</p>
<p>Overview and Scrutiny Committee 25th September 2008</p>	<ul style="list-style-type: none"> Locality Working 	<p>S. Pitcher Exec. Director (Regeneration & Development) Tel. (01271) 388298</p>	<p>Councillor M Harrison</p>		<p>Report of Executive Director (Regeneration & Development)</p>

Committee/Date	Description of Decision	Contact Officer	Contact Councillor	Consultees/ Means on consultation	Reports and Background Papers to be considered
<p>Executive 14th October 2008</p>	<ul style="list-style-type: none"> • Adoption of Agricultural Workers Dwellings Supplementary Planning Document • Renewable Energy Action Plan/Sustainable Energy Action Plan 	<p>A. Austen Lead Officer (Planning Policy) Tel. (01271) 388392</p> <p>S. Pitcher, Executive Director (Regeneration and Development) Tel: (01271) 388298</p>	<p>Councillor Brailey</p> <p>Councillor Mrs Webber</p>		<p>Report of Lead Officer (Planning Policy)</p> <p>Report of Executive Director (Regeneration and Development)</p>

Committee/Date	Description of Decision	Contact Officer	Contact Councillor	Consultees/ Means on consultation	Reports and Background Papers to be considered
<p>Executive 14th October 2008</p>	<ul style="list-style-type: none"> • Tolerance of Gypsies • In Bloom Grants Panel 	<p>Ms. B Venn Housing Strategy & Public Health Manager Tel (01271) 388346</p> <p>Mrs H. Harrington Community Development Officer Tel. (01271) 388862</p>	<p>Councillor Ms Davis</p>	<ul style="list-style-type: none"> • Finance • Legal • Executive Director (Regeneration and Development) • Planning • Councillor Ms Davis 	<p>Report of Housing Strategy & Public Health Manager</p> <p>Report of Community Development Officer</p>

Committee/Date	Description of Decision	Contact Officer	Contact Councillor	Consultees/ Means on consultation	Reports and Background Papers to be considered
<p>Executive 14th October 2008</p>	<ul style="list-style-type: none"> • Civil Parking Enforcement: Update • Lynton Joint Consultative Group • In Bloom Grants Panel 	<p>M. Williams Transportation and Procurement Manager Tel. (01271) 388273</p> <p>Diana Hill Head of Property & Technical Services Tel. (01271) 388377</p> <p>Mrs H. Harrington Community Development Officer Tel. (01271) 388862</p>			<p>Report of Transportation and Procurement Manager</p> <p>Report of Head of Property & Technical Services</p> <p>Report of Community Development Officer</p>

Committee/Date	Description of Decision	Contact Officer	Contact Councillor	Consultees/ Means on consultation	Reports and Background Papers to be considered
<p>Executive 14th October 2008</p>	<ul style="list-style-type: none"> • Draft Affordable Housing Code of Practice • Response to Proposed Modifications to the Regional Spatial strategy • Charging Regime for monitoring Section 106 Agreements • Driving Standards Agency Testing for Hackney Carriage and Private Hire Drivers 	<p>A. Austen Lead Officer (Planning Policy) Tel. (01271) 388392</p> <p>A. Austen Lead Officer (Planning Policy) Tel. (01271) 388392</p> <p>G. Townsend Planning Policy Officer Tel. (01271) 388407</p> <p>J. Mann Head of Environmental Health & Housing Services Tel (01271) 388341</p>	<p>Councillors Brailey and Ms Davis</p> <p>Councillor Brailey</p> <p>Councillor Brailey</p>		<p>Report of Lead Officer (Planning Policy)</p> <p>Report of Lead Officer (Planning Policy)</p> <p>Report of Planning Policy Officer</p> <p>Report of Head of Environmental Health & Housing Services</p>

Committee/Date	Description of Decision	Contact Officer	Contact Councillor	Consultees/ Means on consultation	Reports and Background Papers to be considered
<p>Executive 11th November 2008</p>	<ul style="list-style-type: none"> Performance and Use of Resources 2nd quarter of 2008/09 	<p>M. Mansell Executive Director (Operations & Finance) Tel. (01271) 388423</p>			<p>Report of Executive Director (Operations & Finance)</p>
<p>Overview and Scrutiny Committee 13th November 2008</p>	<ul style="list-style-type: none"> Performance and Use of Resources 2nd quarter of 2008/09 	<p>M. Mansell Executive Director (Operations & Finance) Tel. (01271) 388423</p>			<p>Report of Executive Director (Operations & Finance)</p>
<p>Council 19th November 2008</p>	<ul style="list-style-type: none"> Performance and Use of Resources 2nd quarter of 2008/09 	<p>M. Mansell Executive Director (Operations & Finance) Tel. (01271) 388423</p>			<p>Report of Executive Director (Operations & Finance)</p>

Committee/Date	Description of Decision	Contact Officer	Contact Councillor	Consultees/ Means on consultation	Reports and Background Papers to be considered
<p>Executive 9th December 2008 Overview and Scrutiny Committee 18th December 2008 Executive 6th January 2009</p>	<ul style="list-style-type: none"> • Corporate Priorities, Budget and Financial Framework 2009/10 • Review of Charges and Fees for Services 2009/10 • Proposed Committee Timetable 2009/10 	<p>J. Sunderland, Chief Executive and M. Mansell, Chief Financial Officer Tel. (01271) 388252</p> <p>M. Mansell, Executive Director (Operations and Finance) Tel. (01271) 388423</p> <p>M. Isaac Democratic Services Manager Tel. (01271) 388792</p>	<p>Councillor Harrison</p> <p>Councillor Harrison</p>		<p>Joint report by Chief Executive and Chief Financial Officer</p> <p>Report of Executive Director (Operations and Finance)</p> <p>Report of Democratic Services Manager</p>

Committee/Date	Description of Decision	Contact Officer	Contact Councillor	Consultees/ Means on consultation	Reports and Background Papers to be considered
<p>Executive 6th January 2009</p>	<ul style="list-style-type: none"> A Review of North Devon Theatres Trust Capital Programme 	<p>Alan Giddings Chief Executive of the North Devon Theatres Trust M. Mansell Executive Director (Operations and Finance) Tel. (01271) 388423</p>	<p>Councillor M Harrison</p>		<p>Report of Chief Executive of the North Devon Theatres Trust</p> <p>Report of Executive Director (Operations and Finance)</p>
<p>Special Overview and Scrutiny Committee 8th January 2009</p>	<ul style="list-style-type: none"> Corporate Priorities, Budget and Financial Framework 2009/10 Capital Programme 	<p>J. Sunderland, Chief Executive and M. Mansell, Chief Financial Officer Tel. (01271) 388252 M. Mansell Executive Director (Operations and Finance) Tel. (01271) 388423</p>	<p>Councillor M Harrison</p> <p>Councillor M Harrison</p>		<p>Joint report by Chief Executive and Chief Financial Officer</p> <p>Report of Executive Director (Operations and Finance)</p>

Committee/Date	Description of Decision	Contact Officer	Contact Councillor	Consultees/ Means on consultation	Reports and Background Papers to be considered
<p>Council 14th January 2009</p>	<ul style="list-style-type: none"> • Council Tax Base 	<p>J. Jefferies Head of Financial Services Tel. (01271) 388372</p>	<p>Councillor M Harrison</p>		<p>Report of Head of Financial Services</p>
<p>Overview and Scrutiny Committee 29th January 2009 Executive 10th February 2009</p>	<ul style="list-style-type: none"> • Performance and Use of Resources Quarter 3 2008/09 	<p>M. Mansell Executive Director (Operations and Finance) Tel. (01271) 388423</p>	<p>Councillor M Harrison</p>		<p>Report of Executive Director (Operations and Finance)</p>
<p>Council 18th February 2009</p>	<ul style="list-style-type: none"> • Performance and Use of Resources Quarter 3 2008/09 	<p>M. Mansell Executive Director (Operations and Finance) Tel. (01271) 388423</p>			<p>Report of Executive Director (Operations and Finance)</p>

Committee/Date	Description of Decision	Contact Officer	Contact Councillor	Consultees/ Means on consultation	Reports and Background Papers to be considered
<p>Council 18th February 2009</p> <p>Overview and Scrutiny Committee 26th February 2009</p> <p>Executive 10th March 2009</p> <p>Overview and Scrutiny Committee 26th March 2009</p> <p>Council 8th April 2009</p>	<ul style="list-style-type: none"> Council Tax setting Annual Audit and Inspection Letter 	<p>M. Mansell Executive Director (Operations and Finance) Tel. (01271) 388423</p>	<p>Councillor M Harrison</p>		<p>Report of Executive Director (Operations and Finance)</p> <p>Letter from the Audit Commission</p>