

**10 Article 10 – Area Committees**

10.1 The Council, in exercise of its powers and duties under this Article, may appoint Area Committees as it sees fit.

10.2 The Council may consult with relevant Parish and Town Councils and the Chairmen of relevant parish meetings when considering whether and how to establish Area Committees.

10.3 The areas served by Area Committees of the Council shall be shown on a map, which the Council is to display at its offices, and make publicly available, a copy of which is attached at Appendix 22 to this Constitution.

**10.4 Composition and Delegations**

The Composition and Delegations for each of the Area Committees of the Council shall set out –

- (a) the name of the committee;
- (b) its composition, which shall be made up of members of the Council whose ward or part of whose ward is within the geographical or administrative Area for that committee; and
- (c) its Delegations.

**10.5 Delegations**

The Council and Executive will include details of the delegations to Area Committees in Appendix 7 to this Constitution, including the functions delegated, showing which are the responsibility of the Executive and which are not, the Delegations, composition and membership of the Area Committees, their budgets and any limitations on delegation.

**10.6 Conflicts of interest – membership of Area Committees and Overview and Scrutiny Committees**

- (a) Conflict of interest

Where –

- (i) a Councillor is a member of the Overview and Scrutiny Committee or any of its Sub-Committees or Panels, and is also a member of an Area Committee; and
- (ii) the Overview or Scrutiny Committee, or any of its Sub-Committees or Panels is scrutinising any specific decision or proposal in relation to the business of an Area Committee of which the Councillor concerned is a member,

that Councillor may not speak or vote at the meeting of the Overview and Scrutiny Committee (or its Sub-Committee or Panel as the case may be).

(b) General Policy reviews

Where the Overview and Scrutiny Committee, or any of its Sub-Committees or Panels is reviewing policy generally, then subject to any provisions in the Members' Code of Conduct, any Member must declare their interest before the relevant agenda item is reached, but need not then withdraw.

**10.7 Area Committees – access to information**

Area Committees will comply with the Access to Information Procedure Rules in Appendix 15 to this Constitution.

**10.8 Agendas**

Agendas and notices for Area Committee meetings which deal with both functions of the Executive and functions which are not the responsibility of the Executive must clearly state which items are which.

**10.9 Executive members on Area Committees**

A Member of the Executive may serve on an Area Committee if otherwise eligible to do so as a Councillor.